



**CITY OF MONTEBELLO
ADMINISTRATION**

MEMORANDUM

DATE: October 24, 2019
TO: Honorable Mayor and City Council
FROM: René Bobadilla, City Manager
RE: City Council Newsletter

1. Events Calendar
2. Police Department
3. Public Works
4. Recreation and Community Services

RB/AV



EVENTS CALENDAR 2019

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
OCTOBER				
10/29/19	10:00 a.m.	Senior Center's Dia De Los Muertos Event	Senior Center 115 S. Taylor Avenue	Recreation Staff: David Sosnowski
10/31/19	5:00 p.m.	Halloween Festival	City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
NOVEMBER				
11/03/19	8:30 a.m.	Pick & Stroll with Councilmember David Torres	TBD	Councilman David Torres
11/04/19	7:30 a.m.	Recreation & Community Services Department moved locations	Henry Acuna Park 1700 W. Victoria Avenue	Recreation Staff: David Sosnowski
11/05/19	6:30 p.m.	Planning Commission	Council Chambers 1600 W. Beverly Boulevard	Planning Staff: Manny Mancha
11/06/19	10:00 a.m.	Beverly Hospital's Farmers Market	Beverly Hospital Guild Parking Lot (Harding/ 1 st Street)	Beverly Hospital Veronica Ramirez
11/06/19	6:00 p.m.	Traffic & Safety Commission	Council Chambers 1600 W. Beverly Boulevard	Public Works Staff: Danilo Batson

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
NOVEMBER (cont'd)				
11/06/19	6:30 p.m.	Coffee with Councilman David Torres	Balrog Coffee 137 N. Montebello Boulevard	Councilman David Torres
11/12/19	5:30 p.m.	Youth Commission	Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
11/08/19	5:30 p.m.	34 th Annual Gala Dinner & Silent Auction	545 S. Figueroa Street Los Angeles, CA 90071	Montebello-Commerce YMCA
11/10/19	10:00 a.m.	Fire Department Pinning Ceremony	Fire Station 55 600 N. Montebello Boulevard	Fire Department Staff: Chief Pelaez
11/11/19	VETERANS DAY – CITY HALL CLOSED			
11/11/19	11:00 a.m.	Veterans Day Ceremony	City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
11/13/19	5:30 p.m.	City Council Meeting	Council Chambers 1600 W. Beverly Boulevard	Administration City Council & Staff
11/16/19	9:00 a.m.	Hazardous & Electronic Waste Collection Event	East Los Angeles College Stadium Parking Lot	Los Angeles County Public Works
11/20/19	11:30 a.m.	Golf Commission	City Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
11/20/19	6:30 p.m.	Coffee with Councilman David Torres	Balrog Coffee 137 N. Montebello Boulevard	Councilman David Torres
11/21/19	6:30 p.m.	Planning Commission	Council Chambers 1600 W. Beverly Boulevard	Planning Staff: Manny Mancha
11/21/19	5:30 p.m.	Culture & Recreation Commission	Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
11/27/19	CITY COUNCIL MEETING - CANCELLED			
11/28/19	THANKSGIVING DAY – CITY HALL CLOSED			
11/29/19	DAY AFTER THANKSGIVING – CITY HALL CLOSED			

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
DECEMBER				
12/01/19	TBD	Tree Lighting Ceremony	City Hall 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/03/19	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Planning Department Staff: Manny Mancha
12/04/19	6:30 p.m.	Coffee with Councilman David Torres	Balrog Coffee 137 N. Montebello Boulevard	Councilman David Torres
12/04/19	6:00 p.m.	Traffic & Safety Commission	City Hall Council Chamber 1600 W. Beverly Boulevard	Public Works Staff: Danilo Batson
12/04/19	TBD	Lunch with the Police Chief – Toy Drive & Lunch	Senior Center 115 S. Taylor Avenue	Police Department Staff: Scott Howard
12/07/19	8:30 a.m.	Pick & Stroll with Councilmember David Torres	TBD	Councilmember David Torres
12/07/19	11:00 a.m.	Snow in the Park	City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
12/10/19	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/17/19	CITY HALL CLOSED AT 2 P.M			
12/17/19	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Planning Staff: Manny Mancha
12/18/19	6:30 p.m.	Coffee with Councilman David Torres	Balrog Coffee 137 N. Montebello Boulevard	Councilman David Torres
12/19/19	5:30 p.m.	Culture & Recreation Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/24/19	CHRISTMAS EVE – CITY HALL CLOSED			
12/25/19	CHRISTMAS DAY – CITY HALL CLOSED			
12/25/19	CITY COUNCIL MEETING - CANCELLED			

POLICE

NOTABLE INCIDENTS

October 18, 2019 – Outside Agency Assist

Bell Gardens Police requested K-9 assistance with the search for two burglary suspects. A Montebello Police K-9 unit responded and made announcements for the suspects to surrender. One suspect surrendered after the announcements; however one suspect was unaccounted for. A search of the commercial property was conducted and the K-9 alerted to the location of the second suspect. At that time, the suspect gave up without incident.

October 19, 2019 – Outside Agency Assist

A Montebello K-9 unit responded to the City of Vernon to assist in a search of a commercial building for burglary suspects. No one was located inside the building during the search.

October 20, 2019 – Vandalism to City Property

Montebello Officers responded to a vandalism investigation at Grant Rea Park. The reporting party told officers he discovered that the water pipe for the picnic area bathrooms was broken by unknown suspects. The cost of the damage is unknown at this time.

October 20, 2019 – Outside Agency Assist

A Montebello K-9 unit responded to the City of Huntington Park to assist in a search of a commercial warehouse for burglary suspects. No one was located inside the warehouse during the search.

PUBLIC WORKS

NOTABLE PROJECTS

ENGINEERING

VARIOUS STREET IMPROVEMENTS (CP No. 873) – The project calls for various street and sidewalk improvements, including planting parkway trees, on the following streets: Beverly Terrace (Maple Avenue to Easterly End Cul-de-Sac), Hay Street (Garfield to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores Avenue), and Oakwood Avenue (Montebello Boulevard to Spruce Street). On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. A pre-construction meeting is scheduled for Friday, October 25, 2019 with the contractor and project inspector. The contractor has distributed notices and posted the areas, the construction crew will start on Monday, October 28, 2019.

STREET AND INTERSECTION PAVEMENT REHABILITATION (CP No. 872) – The project calls for various street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos Avenue), Madison Avenue (Taylor Avenue to 12th Street), Holger Drive (Victoria Avenue to Forbes Avenue), and Via Campo at Vail Intersection. On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. A pre-construction meeting is scheduled for Friday, October 25, 2019 with the contractor and project inspector. The contractor has distributed notices and posted the areas, the construction crew will start on Monday, October 28, 2019.

CITYWIDE CONCRETE REPAIRS – The work will include the repair of concrete and pavement areas that are damaged or lifted. Certain trees that are causing damage will be root pruned. Trees that cannot be root pruned will be removed. There are 70+ locations on this project, which will help reduce the City's sidewalk repair backlog. Saw cutting of concrete areas are still underway in certain areas. Residents immediately adjacent to repair locations have been notified by the contractor in advance of the work. The contractor continues with the repairs of the locations provided.



SE corner of De La Merced & San Angelo



NE corner of Bradley & Beverly Terrace

MONTEBELLO BLVD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROJECT (ATP) GRANT PROJECT – Work on this project began with the mobilization and concrete improvements (sidewalks, curb & gutters, American Disability (ADA) ramps, etc.) on the west side of the project. Starting with the improvements on the west side will allow The Toll Brothers/Sentinel Peak to secure a final amended Biological Opinion from U.S. Fish & Wildlife Services regarding work on the east side of the project near the wildlife conservation area. The City and contractor are awaiting plans from several utilities. Recently, Central Basin Municipal Water District approved a recycled water main to be constructed on Montebello Blvd. within the project limits. The contractor for Toll Brothers estimate starting work on the construction of the recycled water line to begin in early November. The biological opinion from Fish & Wildlife is now due in early to mid-November. Currently, the City Contractor has completed all work that he can, that does not involve working on the east side of the street, adjacent to the conservation area.

TRAFFIC & SAFETY COMMISSION – The next Traffic and Safety Commission meeting is re-scheduled for Tuesday, November 12, 2019.

IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA EDISON (SCE) – See below

Over the next few weeks, Southern California Edison will be in your area conducting aerial inspections of electric equipment, including the use of drones. These inspections are important to ensure equipment is operating safely and lines are clear, keeping the community safe and to reduce the increasing threat of wildfires. The amount of time it takes to conduct the aerial inspections varies. We thank you for your patience and understanding, and of course, for your support. To keep you informed, please log in to www.sce.com/outagealerts and update your contact information today.

Thank You,

Southern California Edison

City of Montebello E-Waste Recycling Event – The next E-Waste Recycling Event is scheduled for:

Saturday, December 14, 2019

Sunday, December 15, 2019

(City Hall front parking lot – 9:00am – 4:00pm)

RECREATION & COMMUNITY SERVICES

NOTABLE EVENTS

Department Administrative Office – The Recreation & Community Services Department will be moving to the Acuna Park Community Center on November 4, 2019. The hours of operation are identical to City Hall's schedule of Monday-Thursday from 7:30 a.m. to 5:30 p.m. There will be no interruptions in service as the move will be finalized over the weekend of October 31 – November 3. Staff are currently making preparations for the office including upgrades, painting and general cleaning.

Halloween Program – The annual Halloween festivities will take place at Montebello City Park on Thursday, October 31 from 5:00 to 9:00 p.m. on the athletic field in front of the Cathy Hensel Youth Center.

Dia De Muertos – The Senior Center is hosting a Dia De Muertos event from 10:00 a.m. to 12:00 p.m. on Tuesday, October 29. The event will feature traditional food, raffles and a Community Altar. This annual event is part of the Senior Center's weekly art class. The event is sponsored by Remita Health and Rene Mata of Rose Hills to help provide refreshments for Seniors that attend the event.

Veterans' Day Program – The annual Veterans Day Program will take place on Monday, November 11 at 11:00 a.m. at Montebello City Park. Staff have secured Vietnam Veteran, Ramon “Ray” Andrade as the keynote speaker for the day. He will be sharing his story about his service, veterans advocacy and personal life with us that day.

Tree Lighting- This year's tree lighting ceremony will be taking place on Sunday, December 1 from 5:00 to 7:30 p.m. The event will feature a special visit by Santa Claus, holiday craft and cookie decorating stations, carolers, mariachis and more. More detail and an event flier will be provided in the near future.

Snow in the Park – The Annual Snow in the Park event will take place on Saturday, December 7 at Montebello City Park from 11:00 a.m. to 3:00 p.m. This annual event includes snow slides, kiddy snow play area, face painting, jumpers, raffle prizes, live music, vendors and more. The Wise Guys will be performing this year at the event.

Cannabis Funded Projects

Holifield Park Parking Lot – A Request for Proposals (RFP) has been published for the Holifield Park Parking Lot Rehab project. The project includes curb, sidewalk Bids are due back on October 30, 2019 and staff plan to take an award of contract to the City Council on November 13, 2019.

Ashiya Park Chainlink Project – Staff are preparing specifications for a Request for Quotes (RFQ) for chain-link fencing repairs and upgrades at Ashiya Park. The Department plans to solicit quotes via Planet Bids by the end of next week.

Park Restroom Interior Painting Projects – Staff are soliciting quotations to sandblast, skim coat and repaint the interior of park restrooms at City, Holifield, Acuna and Ashiya Parks. A similar repair was done recently at Reggie Rodriguez Park as a test site and the results were satisfactory.

Golf Commission

The Golf Commission met on October 16, 2019 at the Quiet Cannon. At this meeting, the Golf Commission voted to move the location of future meetings to the City Hall Council Chambers. At the November 20 Commission meeting, the commission will consider adopting a formal change in time for meetings to the evening hours. The time for the November 20 and any future meetings will remain 11:30 a.m. until a formal resolution is passed by the Commission.

Youth Commission

The Youth Commission will be shadowing the Montebello City Council at the November 13 City Council Meeting. The Commissioners will be attending beginning at 5:30 p.m. and will take a tour of City Hall and the Council Chambers during closed session.

Parks Division

Fencing at Holifield Park's pool and scout building area were vandalized. Emergency repairs are being scheduled to secure these areas. Additionally, staff are scheduling an environmental analysis of two facilities on the Holifield Park property that have been vandalized and broken into over the past few months. The analysis is needed to weigh the possibility and scope of work for potential demolition of the unneeded facilities.

Culture and Recreation Commission

The Culture and Recreation Commission is still pursuing sponsors for the dog waste station program. For \$350, local vendors will be sponsoring 1 of the 14 desired dog waste stations. In turn, a small placard will be placed on the post commemorating their donation. The first dog waste station will be installed at Acuna Park.